

**TOWN OF BOSTIC
CERTIFICATE OF ORDINANCE COMPLIANCE
APPLICATION**

SECTION 1-APPLICANT INFORMATION

Applicant Name: _____ Phone: _____

Applicant Mailing Address: _____

Contractor Name: _____ Phone: _____

Contractor Mailing Address: _____

SECTION 2-PROPERTY INFORMATION

Parcel Number: _____ Parcel Size: _____ (acre) Parcel Address: _____

SECTION 3-PROJECT TYPE (Place x on project type)

_____ Mobile/Manufactured Home (complete section 4, 5 and 6)

_____ Single Family Dwelling (complete section 7, 8 and 9)

SECTION 4-MOBILE/MANUFACTURED HOME

Year: _____ Make: _____ Model: _____ Serial Number: _____

Previous Owner or Dealer: _____

Width and Length (hitch shall not be included in these dimensions): _____

Roof Pitch: _____ Roof Type (i.e. fiberglass shingles Class C): _____

Foundation Wall Type: Brick: _____ Block: _____

Entrance/Exits (list all locations and sizes): _____

Exterior siding (list type and condition): _____

Name the Septic Approval is in? _____ Date septic approved: _____

Is water and/or electric connection already on site: _____

Type of access to home (i.e. concrete drive): _____

SECTION 5-MOBILE/MANUFACTURED HOME DOCUMENTS NEEDED

The following documents must be included with the application to be considered.

- Site Plan (must include all the following)
 - Property lines and dimensions of the lot.
 - Existing structures such as house, garage, shed, pool, or fence. Include all decks, steps, exterior chimneys, bay windows and any other building articulation.
 - Proposed structures, additions, or fences.
 - Distance from all sides of the proposed structure to the property lines.
 - Measurements must be taken at the closet point between the structure and the property line.
 - Measure distance in feet from the edge of the street right-of-way, no the edge of the street pavement.
 - Location of driveways, walkways, steps, easements, right-of-way, utility easements, etc.
 - Note: Your septic drawing is not acceptable as a site plan.
- If lot not abut to state or town owned road must provide copy of access easement that has been legally recorded.

SECTION 6-MOBILE/MANUFACTURED HOME APPLICANT AND CONTRACTOR STATEMENT

I hereby certify that all information in this application is correct, and all work will comply with the State of North Carolina Building Code, and all other applicable State and local laws and ordinances and regulations or private building restrictions, if any, which may be imposed by deed.

The Town of Bostic will be notified of any changes in the approved plans and specifications for the project herein.

I understand the failure to comply with the State of North Carolina Building Code, and all other applicable State and local laws and ordinances and regulations may result in power and water not being offered or available until compliance is met.

I understand prior to final grading or installing a driveway, the town or NC Department of Transportation must be contacted to ensure ditching, piping or transition is up to city or state standards. In addition, all debris and stumps must be removed from the lot and grass sowed.

I acknowledge I have received a copy of the “Mobile/Manufactured Homes, Single Family Dwellings and Mobile Home Trailer Parks Ordinance” adopted the 5th day of June 2023.

Applicant Signature

Contractor Signature

Applicant Printed Name

Contractor Printed Name and Position

Applicant Date Signed

Contractor Date Signed

SECTION 7-SINGLE FAMILY DWELLING

Habitable Square Footage: _____

Roof Pitch: _____ Roof Type (i.e. fiberglass shingles Class C): _____

Foundation Wall Type: Brick: _____ Block: _____

Entrance/Exits (list all locations and sizes): _____

Exterior siding (list type and condition): _____

Name the Septic Approval is in? _____ Date septic approved: _____

Is water and/or electric connection already on site: _____

Type of access to home (i.e. concrete drive): _____

SECTION 8-SINGLE FAMILY DWELLING DOCUMENTS NEEDED

The following documents must be included with the application to be considered.

- Site Plan (must include all the following)
 - Property lines and dimensions of the lot.
 - Existing structures such as house, garage, shed, pool, or fence. Include all decks, steps, exterior chimneys, bay windows and any other building articulation.
 - Proposed structures, additions, or fences.
 - Distance from all sides of the proposed structure to the property lines.
 - Measurements must be taken at the closet point between the structure and the property line.
 - Measure distance in feet from the edge of the street right-of-way, no the edge of the street pavement.
 - Location of driveways, walkways, steps, easements, right-of-way, utility easements, etc.
 - Note: Your septic drawing is not acceptable as a site plan.
- Blueprint of single-family dwelling.
- If lot not abut to state or town owned road must provide copy of access easement that has been legally recorded.

SECTION 9-SINGLE FAMILY DWELLING APPLICANT AND CONTRACTOR STATEMENT

I hereby certify that all information in this application is correct, and all work will comply with the State of North Carolina Building Code, and all other applicable State and local laws and ordinances and regulations or private building restrictions, if any, which may be imposed by deed.

The Town of Bostic will be notified of any changes in the approved plans and specifications for the project herein.

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Applicant Signature

Contractor Signature

Applicant Printed Name

Contractor Printed Name and Position

Applicant Date Signed

Contractor Date Signed

FOR OFFICIAL USE ONLY

Date Application and Documents Received: _____ Initial of Receiver: _____

Date Application and Documents Reviewed: _____ Initial of Reviewer: _____

Date Application and Documents Present to Board: _____

Board Action:

Approved _____

Denied _____

Additional Information Requested _____

Mayor Signature and Date: _____

Town Clerk Signature and Date: _____